Special thanks to:
All Student Services Units and Orientation Leaders.
Assoc. Prof. Dr. Ali U. Özgür Kişisel
Assistant to the President

Prof. Dr. Erol Taymaz
Vice President of the Campus

Prof. Dr. Recep Boztemur
Assistant to the President

Prof. Dr. Turgut Tümer
Kampus Rektörü

Prof. Dr. Erol Taymaz
Vice President of the Campus

Prof. Dr. Türker Gürkan
Assistant to the President

Assoc. Prof. Dr. Ali U. Özgür Kişisel
Assistant to the President

Assoc. Prof. Dr. Mohammad Shikakhwa
Assistant to the President

Levent Küpeli
Secretary General of the Campus
Letter from the President

Dear new METU students,

Welcome to the Middle East Technical University. I would like to congratulate you for becoming a member of the great METU Family consisting of students, staff and over 100,000 alumni all over the world.

Your affiliation with METU will surely be a source of pride and confidence in each and every phase of your life. This will also provide you with the strength and determination to overcome the toughest challenges in the future. Yet, attaining this privilege, as you might imagine, requires a great deal of hard work and self-sacrifice. We believe that we can accomplish this by working together. As the staff of the METU Northern Cyprus Campus, we are dedicated to provide you with the METU’s education and training experience of more than fifty years in a very convenient university campus setting. To this end, METU Northern Cyprus Campus will welcome you with its state-of-the-art infrastructure, and degree programs and faculty members meeting the standards of the Ankara Campus. In return, you are expected to make the best of all those facilities and opportunities with a sense of responsibility towards yourself and your families.

Dear students,

You are at a crucial turning-point in your lives. Most probably, until today you have lived with your families who have catered for most of your daily needs. You will now be shouldering your responsibilities on your own, and this will probably mark a passage into the “real life”. Here, you will begin to learn to live as self-sufficient individuals, which, we believe, is one of the assets of university education. Throughout your campus life, extracurricular activities will have a great impact on your social development. We suggest that you devote time, in a balanced combination, both to the academic work and social, cultural and sports activities, and integrate with the reach cultural environment around you. We, as the staff of METU Northern Cyprus Campus, will be right beside you in all difficulties you might face.

I look forward to seeing you as METU graduates after a joyful and fruitful student life here on our Campus.
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Campus Map
Welcome to the METU Northern Cyprus Campus Family! This orientation program has been prepared to familiarize you with the campus and its facilities, and support you during your adaptation process. The program will be carried out by Student Services Units and Orientation leaders, and offer you an opportunity:

- To take part in numerous social, cultural and sports events
- To be briefed on your academic program
- To meet your instructors, staff members and new friends

We are looking forward to your involvement in all the activities!

**What is the Orientation Program?**

Orientation Leaders are senior METU NCC students who are experienced student volunteers selected to assist you during the orientation program and in your first year at METU NCC. These senior-students will help you find answers to your questions about campus life. Before you arrive you can direct your questions via e-mail to your orientation leader. You can find contact information of your orientation leader below. When you arrive at the Campus please also get in touch with the Orientation Office, situated in the Campus Shopping Center, via telephone or by directly going to the office to get acquainted with your orientation leader and to be informed about all the details of the orientation program. You can also get in touch with Student Development and Counseling Center Coordinator Dr. Eda Sun Selisik for detailed information about the program.

**Orientation Leaders**

- Selin Tunç (e-mail: e179977@metu.edu.tr)
- Emre Dincol (e180144@metu.edu.tr)
- Bazil Nawaz (e1194699@metu.edu.tr)
- Yunus Emre Yılmaz (e180272@metu.edu.tr)
- Emre Başoğlu (e186813@metu.edu.tr)

**Orientation Office:** (+90) 392 661 1927/ 1928*

**Student Development and Counseling Center:** (+90) 392 661 2188*

* You can dial your digit extension number if you are calling from a local campus phone.
### Orientation Program

**16th September 2013 Sunday**

- **9.00am - 12.00pm** Registration - Rectorate Building, Ground Floor Meeting Room
- **12.30pm - 2.00pm** Lunch, Venue: METU Square - Food Stalls
- **7.00pm - 9.00pm** Dinner, Venue: METU Square - Food Stalls

**17th September 2013 Monday**

- **9.00am - 10.00am** Breakfast (Free), Venue: Culture and Convention Center Foyer
- **10.15am - 10.45am** Welcome Speech by Prof. Dr. Türker Gürkan, (Assistant to the President), Venue: Culture and Convention Center Amfi 2
- **10.00am - 6.00pm** Kyrenia Tour **Details of how to purchase a ticket are below**
  - Mavi Kösk (Blue Mansion), Bellapais Monastery, Kyrenia Castle, Harbour Tour
  - 6.30pm - 8.30pm Dinner, Venue: METU Square - Food Stalls
  - **If you would like to go on the Kyrenia Tour, you should purchase a ticket from the Orientation Office by Wednesday 18th September 2013, 12.00pm at the latest. It will be a guided tour and lunch will be provided. Buses will depart from Dormitory 2.** Price: 25 TL

**18th September 2013 Tuesday**

- **9.00am - 10.00am** Breakfast (Free), Venue: Culture and Convention Center Foyer
- **10.15am - 10.45am** Welcome Speech by Prof. Dr. Türker Gürkan, (Assistant to the President), Venue: Culture and Convention Center Amfi 2
- **10.30am - 1.30pm** Lunch, Venue: METU Square - Food Stalls
- **2.30pm - 3.00pm** “Let’s get to know Cyprus” Dr. M. Rafet Akginay (Instructor, Political Science and International Relations Program) and Dr. Mehmet Zeki Avci (President of Traffic Accident Prevention Association), Venue: CCC Amfi 2
- **4.30pm - 6.30pm** Campus Tour with Orientation Leaders
- **7.00pm - 8.00pm** Dinner, Venue: METU Square - Food Stalls
- **8.30pm** Radio METU NCS Broadcast, Venue: METU Square

**19th September 2013 Wednesday**

- **10.00am - 10.30am** Departure from the Campus (in front of the 2nd Dormitory) to Kyrenia
  - Güzelyali Bus Stop, Alsancak Bus Stop and Girne Municipality Park
  - 6.30pm - 8.00pm Dinner, Venue: METU Square - Food Stalls

**20th September 2013 Thursday**

- **10.00am - 6.00pm** Nicosia Tour **Details of how to purchase a ticket are below**
  - Panoramic Lefke Tour, The Green Line, Kyrenia Gate, Lokmaci (Ledra Street Checkpoint), The Grand Inn, Selimiye Mosque
  - 6.30pm - 8.30pm Dinner, Venue: METU Square - Food Stalls

**21st and 22nd September 2013 Friday**

- **10.00am - 6.00pm** Nicosia Tour **Details of how to purchase a ticket are below**
  - Panoramic Lefke Tour, The Green Line, Kyrenia Gate, Lokmaci (Ledra Street Checkpoint), The Grand Inn, Selimiye Mosque
  - 6.30pm - 8.30pm Dinner, Venue: METU Square - Food Stalls

**Important message for new students of School of Foreign Languages (SFL):**
- SFL Placement Test will be given at 09.30 am. (Please arrive at the assigned room at least 30 minutes before)

**Important message for new students:**
- Math Proficiency Exam begins at 09.30 am.
- Please complete interactive course registration and obtain academic advisor approval on September 18-20.

**Important message for undergraduate 1st year students:**
- Please complete interactive course registration and obtain academic advisor approval on September 18-20.

**Stop Points:**
- Güzelyali Bus Stop, Alsancak Bus Stop and Girne Municipality Park
- 6.30pm Departure from Kyrenia Municipality Park to the Campus
- 7.00pm Departure from Alsancak Bus Stop to the Campus
- 7.15pm Departure from Güzelyali Bus Stop to the Campus

**Note:** On 21st and 22nd September, the shuttles will be free of charge.

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You are all kindly invited to the 2013–2014 Academic Year Opening Ceremony that will be held on 27 September 2013, in the CCC Rauf Raif Denktas Hall.
Who are we?
[Left to Right]
Pınar Doğançıoğlu
Salih Kaymažade
Serafîn Öztürmüz
Barış Sezen
Evgül Simitçioğlu
Doruk Nezir [Director]
Adaye Ersen
Ahmed Aral Zaim

Contact:
Tel: (0392) 661 2132-38 / 661 2056
E-mail: ncc-cc@metu.edu.tr
Web: http://bttm.ncc.metu.edu.tr/

Student Services Units

Directorate of Information and Communication Technologies

Mission:
The mission of the Directorate of METU Northern Cyprus Campus Information & Communication Technologies (ICT) is to provide effective information systems and innovative information technology services necessary to meet the diverse academic and administrative needs of the campus community by carrying out high-end information technology research, and to empower METU-NCC to rank alongside the most outstanding universities in the world through the transformation of this cutting-edge information and communication technology into services and investment.

Q.1 What can I do with my user accounts?
A. You can:
· Register for courses
· Get laser printouts
· Access the Internet from your PC/school computers
· Get an e-mail address
· Subscribe to mailing lists
· Publish your personal website

Q.2 What is my email address? How can I check my emails?
A. Your user code is: “e” followed by the first six (6) digits of your student identification number (ID#)
Example:
If your student ID# is 1234567
Your user code would be e123456
Your e-mail address is: e123456@metu.edu.tr
Your METU account can be forwarded to other addresses (Hotmail, Gmail, yahoo, etc.). It is highly recommended that you check your e-mails regularly so as to be informed about the latest announcements and news. You can check your e-mails either at http://metumail.metu.edu.tr or on other e-mail programs (Outlook, Outlook Express, etc.) after making the necessary POP3/IMAP adjustments to ensure compatibility.
Q.3 What can I do with the METU user account page?
A. You can change your user account password and define your recovery e-mail address where your new password will be sent if you forget/lose your password. Moreover, by entering your temporary passwords at https://useraccount.metu.edu.tr, students who have newly registered to the University should select their permanent password, recovery e-mail address and METU e-mail address (name.surname@metu.edu.tr) before signing in central server systems which require a user code and a password.

Q.4 What is the website where I can follow recent developments?
http://seminar.metu.edu.tr http://kutuphane.bidb.odtu.edu.tr

Q.5 I do not have a computer, how can I access the internet?
A. You can use “IZ – 07” computer laboratory in “I” building. This is a general purpose laboratory which is open 7 days a week from 8.00am to 10.00pm. Certain rules have to be followed in this laboratory while using the computers. Please visit: http://btm.ncc.metu.edu.tr/s/IZ-07-ps-calisma-salonu-kullanim-kuralari/ for details. You will also need your username and password, which are given to you at the time of registration, to log on to these computers. If you lose/forget your password, you can get a new password from the Information and Communication Technologies Office.

Q.6 How can I get printouts?
A. Detailed information is available at http://btm.ncc.metu.edu.tr/pay-print-services/

Q.7 How can I connect to the dormitory network or wireless network?
A. In order to use METU NCC wireless or wired network services, you should:
1. Install METU NCC certificate on your computer. (cacert.pem) (For all operating systems)
2. Activate 802.1x network authentication on your device. For Windows operating systems, you can activate it by installing “securew2_METUNCC_vX.exe” program. If you have a Windows system, during the installation, only enter username and password fields, and proceed to the next page without entering/choosing any other options. Please restart your computer after the installation.
3. Select the operating system of your device.
4. Select the network you want to register: “wired” or “wireless”.
5. If you get “unavailable to connect webpage” error, please check whether your IP address and DNS servers address are entered manually or not. They should be set as “automatically get the addresses from dhcp server”.
6. After connecting to the network, open any webpage (use Internet Explorer if possible)
7. You will be redirected to a webpage (http://netregister.ncc.metu.edu.tr) where your username and password will be required. (You can use the data given in the envelope during registration).
8. If you lose/forget your password, you can get a new password from the Information and Communication Technologies Office.

Q.8 How can I get the MAC address of my computer?
A. Please visit:

1. Connect to "Connect Me First" SSID wireless network on the campus. Please do NOT choose the “connect automatically” option. (In order to connect to the dormitory network, you can complete this phase at the venues where wireless internet service is available).
2. After connecting to the network, open any webpage (use Internet Explorer if possible)
3. You will be redirected to a webpage (http://netregister.ncc.metu.edu.tr) where your username and password will be required. (You can use the data given in the envelope during registration).
4. If you get “unavailable to connect webpage” error, please check whether your IP address and DNS servers address are entered manually or not. They should be set as “automatically get the addresses from dhcp server”.
5. If you get “certificate error”, choose “continue to website not recommended”.
6. On the same page, you will see the wireless MAC address of your computer. If you want to register wireless network, please note down this MAC address.
7. Enter your user ID and password to enable wireless connection.
8. Select the network you want to register: “wired” or “wireless”.
9. Select the operating system of your device.
10. Complete the necessary adjustments by following the instructions on the webpage or running the auto-installation program, if available. If you have a Windows system, during the installation, only enter username and password fields, and proceed to the next page without entering/choosing any other options. Please restart your computer after the installation.
11. If you have an iPad or iPhone, click and run “For MacOS clients” links to download mobile config file to your mobile device. Installation of this file sometimes may erase your 3G connection settings. You have to re-enter this information after the installation.
12. If you don’t know your MAC address, please follow the instructions on this page. When you find your MAC address, note it down and click the link at the bottom of the page to register.
13. You can register your MAC address (obtained through Step 6-8) by selecting the relevant buttons on the new webpage.
14. Your internet access will be available in 30 minutes.

If you experience connection problems, please contact your orientation leader or IT student assistants (Tel: 2056) to get more information.

Q.9 How can I get the MAC address of my computer?
A. Please visit:
http://faq.cc.metu.edu.tr/index.php?yanit=375&Ink=ayrinti_sonuc for Ethernet card
Directorate of Administrative Affairs

Aim: To perform 24/7 campuswide service relating to food & beverage, security, cleaning, accommodation, transportation, environmental health and maintenance, and civil defence in order to ensure that the Campus community and guests are provided the best possible overall quality life standard.
Related Services:

1. **FOOD & BEVERAGE FACILITIES**:

   a. **Main Cafeteria** [Almighty Development Ltd.]: The Main Cafeteria is run by a private company under the supervision of the Administrative Affairs Directorate and provides two different types of food service both meeting the international standards for hygiene and quality management.

   a.1. **Table d'hôte Menu**: A set menu consisting of main dish, soup, side dish, dessert/fruit/salad prepared by nutritionists and offered at a fixed price. It is provided to meet basic nutritional needs of all students, staff, and other users of the Cafeteria, and serviced under the supervision of the Administrative Affairs Directorate.

   a.2. **À la carte Menu**: A menu that provides an alternative to table d'hôte food while maintaining a focus on meat and vegetable choices.

   b. **Canteens**: Breakfast, soft drinks, salads, and fast food including toasts, sandwiches, and hamburgers are served all week 17 hours a day at a reasonable price in the Dorm Canteens and Çarsi area.

      - Main Canteen: [Almighty Development Ltd.]
      - Dorm I & Dorm II Canteens and SFL Canteen: [Gilanlı Trading Ltd.]
      - Dorm III Canteen: [CIB Ltd.]

   c. **Campus Mardo** [Kamil Gülbeş Ltd.]: Campus Mardo, which is located on the ground floor of Dorm I and run by the representative for MARDO, Guzelyurt, has a range of ice-cream, desserts, and cold-hot drinks.

2. **SECURITY**:

   The main campus entrances, the dormitories of approximately 1,500 students, the 140 units in the residence halls, and the area surrounding them, and all indoor and outdoor venues are protected by 24/7 campuswide security service.

3. **CLEANING SERVICES**:

   All indoor and outdoor areas of the Campus are cleaned on a regular basis by the certificated contractors according to health and hygiene regulations approved by the Campus Administration.

4. **ACCOMMODATION**:

   a. **Guesthouse**: The Guest House offers a total of 40 twin rooms.

5. **TRANSPORTATION**:

   a. **Public Transportation**: Private companies are contracted to provide public transportation service when necessary.

   b. **Guzelyurt – Campus Shuttle**: The municipal shuttle is scheduled to run regularly between the Campus and Guzelyurt.

   c. **KIBHAS**: The on-campus liaison office of a private company maintains service between the airport and the Campus.
Who Are We?

Our mission is to convey true, complete and accurate information about METU NCC to the intended audiences.

Ahmet Alas
Simge Özkan
Banu Özb [Ankara Office Staff]
Habilce Muhtarolu [Director]
Berya Ardal
Sevinç Gündal [Ankara Office Staff]
Maxim Zayed

Not presented in the photograph:
Damla Sarama

Contact:
Tel: (0392) 661 21 02-06-07-09
Ankara Office: (0312) 210 46 70
Fax: (0392) 661 2103
E-mail: kkk@odtu.edu.tr
ncc-pr@metu.edu.tr
Web: http://ncc.metu.edu.tr/tanim

Mission:
Our mission is to convey true, complete and accurate information about METU NCC to the intended audiences.
1. **Alumni Contact Office:**
The mission of the Alumni Contact Office is to foster communication among graduates.

2. **International Students Office:**
The mission of the International Students Office is to introduce international students to METU NCC and provide them with support in every respect for academic and cultural adjustment.

3. **Science and Technology Center:**
The mission of METU Northern Cyprus Campus Science and Technology Center is to engage people of all ages in society in science and technology experiences that provoke thought and creativity, enhance research and analytical skills, and stimulate scientific reasoning through exploratory activities so as to strengthen the connection between science and society. The Center supports structures within universities to facilitate transfer of knowledge to society and utilizes a variety of strategies to increase the use of scientific thinking in daily life as well as within domains of science. In harmony with its slogan “A Way Connecting to Science”, the Center attempts to illustrate the dynamics behind various physical principles and natural phenomena, many of which receive little human attention in ordinary routine of life. Prospective scientists will have the opportunity to raise awareness of the ongoing nature of science and gain new insights into state-of-the-art technology by carrying out experiments at the Center.

**Services:**
1. Domestic Publicity Services
2. International Publicity Services
3. Promotion Services
4. Media Services
5. Institutional Relations

**Other Units:**

1. **Alumni Contact Office:**
The mission of the Alumni Contact Office is to foster communication among graduates.

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Who Are We?

(Left to Right)
Cem Demirsoy
Zuhal Topaloğlu (Director)
Emir Sagdic
Mertcan Cekik
Fatih Şener

Contact:
Tel: (0392) 661 2084 / 2005
E-mail: nccref@metu.edu.tr
Web: http://ncc.metu.edu.tr/BB/kutuphane.html

Mission:
To support education and research activities by providing students, faculty and administrators with all the necessary knowledge-resources and co-operating with national and international institutions in doing so.
1. **Building:** Covering an area of 3528 m², the library building can accommodate up to 60,000 books and 450 seats. In addition to that it also offers 8 work-group rooms, 1 multimedia room (30 students), and 1 seminar room (68 students).

2. **Collection:** The printed collection of the library consists of 29,011 books and 215 periodicals and 17 daily newspapers. With the spread of the internet, electronic resources have become an indispensable resource for libraries and researchers. As a result, the library has subscription to 151 different databases which enables access to 132,638 e-books and 53,824 e-journals. It is also possible to access the electronic copies of all graduate and Ph. D. theses (published at the Ankara Campus after September 2003). All library resources, except for the textbook collection, are open to users based on an open shelf system. The book and multimedia collections are placed according to subject, and the magazine and newspaper collections are arranged in alphabetical order.

3. **Access:** The library is open to METU NCC students, faculty and administrative personnel with their families as well as external users.

4. **Borrowing:** Students can keep up to 15 books for 15 days each and 2 multimedia items for 3 days each.

5. **Working Hours:** The library service is usually open seven days a week during the academic year between the times given below:

   - **Monday – Thursday**: 8.30am – 12.00am
   - **Friday**: 8.30am – 5.30pm
   - **Saturday**: 10.00am – 6.00pm
   - **Sunday**: 2.00pm – 12.00am
1. Individual Counseling:
   This is a process between a counselor and an individual which helps the individual to gain an understanding about themselves and their personal behaviors and fosters the development of skills to be used in dealing with difficulties associated with personal, academic, and social life. The process works on the basis of trust and confidentiality principle. The length of the counseling process varies based on the issues brought up. Usually 5-10 sessions are conducted. Each session takes approximately 50 minutes.

2. Seminar and Workshops:
   You can improve your knowledge on several subjects (e.g., adjusting to university life and culture, communication and conflict handling styles, time management, and procrastination) by joining the seminars. By joining the workshops you have the chance to improve your skills by taking part in several practices related with the topic. For instance, you can take a step to improve your skills for coping with stress after taking and having an argument about ‘What is stress, why we experience stress, how we react when we are under stress’. The seminars and workshops are open to all our students. There is no limit to the number of participants in the seminars held by our center. Workshops, however, have a limited number of participants as they are carried out interactively in small groups. Seminars take approximately 1 hour and workshops 2 hours.
1. How can you make use of our services?

a. In order to receive individual counseling you can reach us in two ways:

1) You can directly come to our center on every weekday between 8.30-12.30 and 13.30-17.30 and fill in the application form. On this day or a day later, we will inform you about your appointment date and time.

2) You can apply to us by accurately filling in and sending us the Individual Counseling Intake Form. We will inform you about the date and time of the meeting via e-mail or phone.

b. In order to participate in the seminars, it is enough to be in the relevant hall in the Culture & Convention Center at the time the session is held.

As participation to workshops is limited by number, it is enough to fill in and send the Workshop Participation Form as soon as the announcement concerning the relevant workshop is made on the notice boards and the other announcements section in our website.

1. Orientation Leadership Project (OLP):

The Orientation Leadership Project (OLP) has been carried out on METU NCC since the 2008-2009 Academic Year so as to introduce the students to the campus and to support their integration into campus life. “Orientation leaders” selected from experienced student volunteers are employed for OLP. The project has two legs: Turkey and the campus. On the Turkey leg of the project, orientation leaders answer the questions of new students concerning life on the campus or direct them to reliable resources related to METU NCC. On the campus leg of the project, the orientation leaders help the orientation program to be conducted effectively by providing help on welcoming the students at the airport, registering them in the dormitories; and introducing them to the campus and the surroundings.

2. The Coordination of GPC 100 First Year on Campus Seminar:

One of the responsibilities of Student Development and Counseling Center (SDCC) is the coordination of GPC 100 First Year on Campus Seminar which is designed to facilitate the college adjustment process of students in their first year at METU NCC. The coordination of GPC 100 is carried out by the “Student Contact and Support Office” which is a division of SDCC.

1. Maintaining coordination among advisory committees and other relevant units taking part in the preparation of the course content
2. Answering student questions on the administrative issues related to the course
3. Doing the necessary office work related to the preparation of course materials
4. Making the necessary arrangements for host the speakers invited to the campus for the seminars and / or workshops as part of the course
5. Booking the seminar halls and classrooms
6. Dealing with the problems that may happen during the activities done as part of the course
7. Keeping an account of student attendance to activities and their grades
8. Working in coordination with the course instructor in the evaluation process of course effectiveness

3. Brochures to Share Information:

Brochures are prepared in Turkish to help with your personal, academic and social life development. They can be found in our website and our center. In addition, in our website there are links to obtain valuable information on several topics in English.

4. The Coordination of GPC 100 First Year on Campus Seminar:

One of the responsibilities of Student Development and Counseling Center (SDCC) is the coordination of GPC 100 First Year on Campus Seminar which is designed to facilitate the college adjustment process of students in their first year at METU NCC. The coordination of GPC 100 is carried out by the “Student Contact and Support Office” which is a division of SDCC.

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5. Brochures to Share Information:

Brochures are prepared in Turkish to help with your personal, academic and social life development. They can be found in our website and our center. In addition, in our website there are links to obtain valuable information on several topics in English.

6. Consultation:

Consultation is a service provided to units (academic or administrative) or people (e.g., academics, friends, family members or relatives) within the social network of students on issues pertaining to academic development and mental health of our students with a principle-based approach to ethics and confidentiality principle.
Who Are We?
[Left to Right]
Aslı Ökten
Emrah Demirbek
Belma Adem Öz
Dr. Özcan Kasal (Registrar)
Mukaddes Atom
Pembe Taşdemir
Neval Bağan

Contact:
Tel: (0392) 661 2091 / 2092 / 2093 / 2094 / 2096 / 2098
Fax: (0392) 661 2099 - 2009
E-mail: nccreg@metu.edu.tr
Web: http://www.oim.ncc.metu.edu.tr/
Intranet: [Intranet is the University Network Space for METU NCC Students and Staff and it is accessible with a valid username and password.]
Mission:
To fulfill our duties to METU standards and principles.

Duties:
Performing academic and administrative transactions of students according to the university regulations and the decisions of the Executive Board. Thus, the directorate supports these and related processes by providing and storing necessary documentation and information, and making them available for use throughout the academic year.
The students, then, are welcome to seek help from the Student Affairs Office for academic issues and other related needs such as health reports, residence permits, student certificates, transcripts, ID cards and so on.

Getting Help: Students can get help by:
- visiting the directorate on weekdays from 8:30am – 12:00pm and 1:30pm – 5:00pm in person
- sending an e-mail to nccreg@metu.edu.tr
- submitting a signed petition (if and when necessary)
- going through the website

Announcements:
All announcements are made through student e-mails; therefore, it is of the utmost importance that you check your e-mails regularly. Additionally, for general notices please follow the intranet (see “contact” for details).
Who Are We?

[Left to Right]
Dr. Pertev Önür [General Practitioner]
Ayşe Düzbeyaz [Part Time Laboratory Assistant]
Sp. Dr. Gürol Gülmez [Medical Director]
Müsteşide Oktar [Nurse]
Burcu Bedia Aslan [Nurse]

Not presented in the photograph:
Sedef Gülbüş [Nurse]
Nurgül Hirka [Nurse]

Contact:
Tel: (0392) 661 2183

Mission:
To deliver a reliable and modern health service to students and staff.
Other Issues:

- The Health Center infirmary can accommodate 8 patients for after diagnosis IV therapy and/or medical scrutiny.
- National Health Insurance (for TRNC hospitals and METU Northern Cyprus Campus Health Center) is available for 130 TL (10% of the minimum wage in TRNC) covering diagnoses and tests.
- Medication is not covered by this health insurance plan.
- Each student registering at METU NCC is required to pay a health contribution of 60 TL. The University pays only for the cost of approximately 60 pre-determined drugs prescribed by the Health Center doctors. Students need to pay the cost of any prescription drug that is not included in the approved list.
- Should the center feel the need, patients will be referred to state hospitals after being diagnosed. Please note that university ID cards that have banderolas stuck on the front must be presented at the hospitals as proof of health insurance.
- All dental cases will be diverted to Güzelyurt Hospital (6 km.) as the center does not yet offer any such care.
- Full blood count, urine analysis and stool tests are carried out by our part time laboratory assistant.
Mission:
The Social and Cultural Affairs Office is responsible for organizing social, cultural and art events performed by our institution and student associations. Since we assume that the accomplishments of our students in social, cultural and sports activities as well as their professional fields will influence their lives positively in the future; our Office supports the foundation of student societies and their activities.

Student Societies and Clubs:
The Social and Cultural Affairs Office accommodates 42 organized student groups. In the 2012-2013 academic year, approximately 400 organizations including concerts, exhibitions, festivals, conferences, conventions, seminars, theatres and excursions were held by the student associations. Furthermore, in the 2012-2013 Academic Year, many activities such as the 7th METU NCC Theater Festival, 7th METU NCC Spring Festival, 8th International Food Festival, 7th METU NCC Horror Night, 3rd Performing Arts Festival, 2nd Short Movie Festival, International Nights, Costume Ball, Earth Hour Activity were performed successfully by the student associations.

Who Are We?
[Left to Right]
İpek Ağınlı
Handan Coşkun
Nazile Küpeli (Director)
Enise İskikgün

Contact:
Tel: (0392) 661 1911 / 12 / 13 / 14
Fax: (0392) 661 1919
E-mail: nccscao@metu.edu.tr
Web: http://www.sca.ncc.metu.edu.tr/
How can I join a students’ association?

In order to attend an association’s activities, which are supervised by the academic advisor and via the decisions made by the executive board of member students, you should apply to the Social and Cultural Affairs and fill out a membership form. You can get Member Registration Forms from society information desks at the METU Square during the Orientation Program.

Exhibition and Activity Centers

1. **Culture and Convention Center:** The Culture and Convention Center (CCC) provides a venue for social, cultural and academic activities serving the METU NCC community as well as the local community. Having an aesthetically and functionally perfect architecture and infrastructure, the CCC houses four state-of-the-art amphitheaters with 522, 210 and 109 seating capacities. Furthermore, with a total of 5791 m² of meeting space, CCC accommodates 7 seminar rooms (four with 20 seats, three with 60 seats), one smart class, five simultaneous translation rooms, a small and a big hall, café, canteen and a lobby. You can follow the activities held in the Culture and Convention Center from [http://sca.ncc.metu.edu.tr/en-index.php](http://sca.ncc.metu.edu.tr/en-index.php).

2. **Art Studio:** The art studio was established in the spring of 2007 to provide METU NCC students with the opportunity to express their creativity and skills and to contribute to their social development. The art studio allows participants to express themselves through art by using all kinds of visual materials in a workshop environment. They can develop their creativity, experimenting with new and different materials to visualize their thoughts.

3. **Photo Studio:** The Photography Club has designed their society room like a photo studio and has been offering various services for four years on campus. Many types of equipments are used by Photography Club in the photo studio. All members of association can use the studio under the supervision of an experienced member.

4. **Music Studio:** The music studio was established for the students who are members of Music Club. There are many types of equipments in the studio. It is located on the ground floor of the CCC. You need to apply to Social and Cultural Affairs Office to use the studio.

5. **Society Rooms:** The society rooms are located on the upper floor of the shopping center.

**RADIO METU NORTHERN CYPRUS STUDIOS:**

Radio METU Northern Cyprus Studios, the extension of Radio ODTÜ Ankara, broadcasts on 103.1 and over the internet at www.radyo.odtubfnes.net.
Who Are We?
[Left to Right]
Evren Coşkun
Metin Gezgin (Acting Director)
Kemal Özaslık

Contact:
Tel:  (0392) 661 2191 / 2192 / 2193
Fax:  (0392) 661 2199
E-mail: nccsport@metu.edu.tr
Web:  www.sports.ncc.metu.edu.tr

Directorate of Sports and Recreation

Mission:
By performing organized sports, recreational sports/activities and fun activities our aim is to determine the performance levels/values of students and staff; and then to develop this performance level. In addition to this, we want to develop their skill of becoming a part of a team and functioning at different roles in a team in an organized manner. We want them to develop their ability to cope with stress. No matter what level, our aim is to provide a planned restructuring of participants' emotional, mental and physical well being after mandatory activities and long working hours. We want our participants to make sports a part of their lives as sport is useful for personality development as well as a useful tool for socialization. Thus we want them to transform their lives by adding regular sporting activities to them. By creating sports clubs and teams we want METU NCC to be a lively campus and a vibrant institution. In this sense sports help us create the spirit of unity and togetherness among students and help them identify with the university. Sport Teams and Sport Societies provide students with the opportunities for self-development by giving them a chance to perform to their full potential and achieve self-realization. With such performances students experience a sense of approval which in turn develops feelings of self-esteem, success and responsibility. This process helps students become adult individuals and participate in a society. Also the teams promote good attitudes through their example and obtain the support of the community in which they take place. Through the activities of these teams people have the chance to get to know the university better.
**Sports Center:**
The Sports Center is architecturally of a very high standard and is fitted out with the latest technological equipment. All kinds of sports can be carried out in this excellent facility.

<table>
<thead>
<tr>
<th>Sports Hall:</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Playing area for:</strong></td>
</tr>
<tr>
<td>· Basketball</td>
</tr>
<tr>
<td>· Volleyball</td>
</tr>
<tr>
<td>· Handball</td>
</tr>
<tr>
<td>· Tennis</td>
</tr>
<tr>
<td>· Badminton</td>
</tr>
<tr>
<td><strong>Inside the Sports Hall you can find the following facilities:</strong></td>
</tr>
<tr>
<td>· Squash</td>
</tr>
<tr>
<td>· Table Tennis</td>
</tr>
<tr>
<td>· Aerobic, Dance, Yoga, Pilates, Judo, Karate and Exercise Hall</td>
</tr>
<tr>
<td>· Conditioning Hall</td>
</tr>
<tr>
<td>· Cardio Machines</td>
</tr>
<tr>
<td>· Fitness Machines</td>
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<tr>
<td>· Free Weights</td>
</tr>
<tr>
<td>· Rowing Machines</td>
</tr>
<tr>
<td>· Running - Walking Track (160m.)</td>
</tr>
<tr>
<td>· Meeting Room</td>
</tr>
<tr>
<td>· Societies’ Rooms</td>
</tr>
<tr>
<td>· Sports Locker Rooms</td>
</tr>
<tr>
<td>· Referee Rooms</td>
</tr>
<tr>
<td>· First Aid Office</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Outdoor Sport Fields:</th>
</tr>
</thead>
<tbody>
<tr>
<td>Basketball / Volleyball</td>
</tr>
<tr>
<td>Tennis</td>
</tr>
<tr>
<td>Mini Football Field</td>
</tr>
<tr>
<td>Outdoor Swimming Pool (25m.x12m.)</td>
</tr>
<tr>
<td>Climbing Wall (11 m.)</td>
</tr>
<tr>
<td>Beach Volleyball</td>
</tr>
<tr>
<td>Beach Handball / Beach Football</td>
</tr>
<tr>
<td>Athletics Running Track (Tartan surface, 200 meters, four lanes)</td>
</tr>
<tr>
<td>Outdoor Fitness Machines</td>
</tr>
<tr>
<td>Minigolf Course (18 hole)</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Sports Teams:</th>
</tr>
</thead>
<tbody>
<tr>
<td>Participate in competitions against other Cyprus Universities, and organize friendly competitions in cooperation with teams of private associations and universities. Students who succeed in competitions and tournaments organized within the university are invited to join the sport teams by the coaches.</td>
</tr>
<tr>
<td>1. Basketball</td>
</tr>
<tr>
<td>2. Football</td>
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<tr>
<td>3. Handball</td>
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<tr>
<td>4. Table tennis</td>
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<tr>
<td>5. Chess</td>
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<tr>
<td>6. Tennis</td>
</tr>
<tr>
<td>7. Volleyball</td>
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<tr>
<td>8. Swimming</td>
</tr>
<tr>
<td>9. Badminton</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Sports Societies:</th>
</tr>
</thead>
<tbody>
<tr>
<td>Recreational activities are organized within the sport communities, inside and outside the university; sport communities doing work under the supervision of instructors involve in the activities, tournaments and provide students with courses to acquire the branches they are interested in. Also at the end of these courses they receive certificates.</td>
</tr>
<tr>
<td>1. Dance Society</td>
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<tr>
<td>2. Cycling Society</td>
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<tr>
<td>3. Mountaineering and Extreme Sports Society</td>
</tr>
<tr>
<td>4. Shotokan Karate Society</td>
</tr>
<tr>
<td>5. Scuba Diving Society</td>
</tr>
<tr>
<td>6. Paragliding Society</td>
</tr>
</tbody>
</table>

The Sports Center is architecturally of a very high standard and is fitted out with the latest technological equipment. All kinds of sports can be carried out in this excellent facility.
Who Are We?

[Left to Right]
Gürkan Taçkın
Atilla Demirel [3rd Dormitory Officer]
Ümit Güven
Emsal Bahit [2nd Dormitory Officer]
Ibrahim Altunterm
Feyzullah Polat [1st Dormitory Officer]

Contact:
Dorm I
Tel : (0392) 661 2410
Fax : (0392) 661 2490

Dorm II
Tel : (0392) 661 2600
Fax : (0392) 661 2609

Dorm III
Tel : (0392) 661 3333
Fax : (0392) 661 3339

Room Types

· Dorm I : Double and quad rooms
· Dorm II : Single rooms
· Dorm III : Double and quad rooms
· EBI Dorm : Quad rooms
Rules and Regulations:
METU NCC Dormitories are run and supervised in line with the rules specified in the document entitled “Directive of Regulations for Dormitories”. This document is available at the METU NCC website and on the bulletin boards that take place at the dorm entrances. It is recommended that students read the related document or the handout that is given to all students during registration. Students must be in the dormitory by 01:00am Sunday through Friday and 02:00am at the weekends (Friday and Saturday nights).

Facilities:
All enclosed areas in the dorms have a central air-conditioning system. Internet access and telephone services are available in all dorms. Each dorm contains communal study rooms, and canteens. Dorm I has a total of 4 communal kitchens available to all students. Dorm III has a total of 20 kitchens. The ratio of kitchens to students is 1/3 in Dorm II, and 1/4 in EBI Dorm. There are coin-operated industrial washing machines and dryers available in each dorm. Bed linens are changed once a fortnight. All dorms offer 24/7 hot water.

Application and Placement
Dormitory applications are accepted online via the University website and students are requested to submit their room preferences during this process. All applications are scored in line with the criteria specified by the Executive Board of Dormitories, and based on the scoring scheme; students eligible for residency are placed according to their dorm and room preferences.
Bath set (Hand towel, bath towel, bathroom footwear)

Beach set (Beach towel, swimming suit, sunscreen, beach footwear)

Alarm clock

Table lamp

Converters (On our campus, three-pin plugs and sockets are in use. You are advised to purchase English-Europe converters so as to be able to use the sockets. These are available at the shopping center on campus.)

Charger (230 V, 50 Hz)

Sewing box

Laundry bag

Extra duvet cover set (if you wish)

Medicines used regularly

Hair dryer

TV tuner card (to watch TV on the computer)

Personal ornaments to make yourself at home
- Pillow, quilt
- Duvet cover set
- Telephone (for in-campus calls and incoming calls)
- Internet cable
- Tables, chairs
- Cupboard
- TV antenna plug lead
- Iron and ironing board (provided by the directorate of the dormitory on request)

**Important Notice 1:**
Remember to activate your phone line to make international calls. It is suggested that you use one of the GSM operators of TRNC in order to communicate more economically with your country. These are available on our campus as well.

**Important Notice 2:**
You can drive in TRNC with your driving license until you get your Student Residence Permit. As it is illegal to drive with your driving license when you get your residence permit, you should apply to TRNC Driving License Department to get your TRNC driving license.
### Güzelyurt – Campus Bus Schedule

#### Monday - Thursday

<table>
<thead>
<tr>
<th>Time</th>
<th>Terminal</th>
<th>Museum</th>
<th>Bus Stop on the Bridge</th>
<th>Metu Roundabout</th>
<th>Campus II Dormitory</th>
</tr>
</thead>
<tbody>
<tr>
<td>08:05</td>
<td>08:10</td>
<td>08:15</td>
<td>08:20</td>
<td>08:45</td>
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<td>18:20</td>
<td>18:45</td>
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</tbody>
</table>

**PAID SERVICES WILL BE AVAILABLE STARTING FROM 19:05**

<table>
<thead>
<tr>
<th>Time</th>
<th>Terminal</th>
<th>Museum</th>
<th>Bus Stop on the Bridge</th>
<th>Metu Roundabout</th>
<th>Campus II Dormitory</th>
</tr>
</thead>
<tbody>
<tr>
<td>19:05</td>
<td>19:10</td>
<td>19:15</td>
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<td>*20:05</td>
<td>20:10</td>
<td>20:15</td>
<td>20:20</td>
<td>20:45</td>
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</tbody>
</table>

#### Friday - Saturday

**Sunday schedule**

*Note:*
1. All times represent departure times from the indicated bus stops.
2. Buses will come through A-1 [main gate] and will go to II. Dormitory Bus Stop and they will leave through A-1 gate.
## Ercan Airport – Campus Transportation (by KIBHAS Company)

<table>
<thead>
<tr>
<th>GÜZELYURT (DEPARTURE)</th>
<th>ERCAN (ARRIVAL)</th>
</tr>
</thead>
<tbody>
<tr>
<td>4.20am</td>
<td>5.30am</td>
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<tr>
<td>6.20am</td>
<td>9.30am</td>
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<td>11.20am</td>
<td>12.30pm</td>
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<td>1.20pm</td>
<td>2.30pm</td>
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<tr>
<td>4.20pm</td>
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<tr>
<td>6.20pm</td>
<td>7.30pm</td>
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<tr>
<td>7.20pm</td>
<td>8.30pm</td>
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</tbody>
</table>

<table>
<thead>
<tr>
<th>GÜZELYURT (DEPARTURE)</th>
<th>ERCAN (ARRIVAL)</th>
</tr>
</thead>
<tbody>
<tr>
<td>9.30am</td>
<td>10.40am</td>
</tr>
<tr>
<td>12.00pm</td>
<td>1.10pm</td>
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<tr>
<td>2.30pm</td>
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<tr>
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<tr>
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<td>10.40pm</td>
</tr>
<tr>
<td>00.30am</td>
<td>1.40am</td>
</tr>
</tbody>
</table>

Price: 11.50 TL (For one way)

Lefke - Güzelyurt Office Tel: 0533 870 78 49
Nicosia Office Tel: 0533 870 78 46
Ercan Airport Office Tel: 0533 870 78 48

## Taxis / Minibuses

- **Çimen Shared Taxi**
  - 71 46 111
  - 71 44 965
  - 71 46 290

- **Akva Shared Taxi**
  - 71 41 180
  - 71 41 202
  - 71 44 970

- **Güzelyurt Taxi Companies**
  - Başaran Taxi 71 42 440 - (0542 852 06 20)
  - Taç Taxi 0542 851 06 71
  - Denizli Taxi 0533 861 69 39
  - Akyüz Taxi 0533 839 71 32
  - Gabudi Transportation (Minibus)
    - 0533 868 81 56
Food services available at METU NCC

- Main Cafeteria - Tel: 661 1973
- Main Canteen - Tel: 661 1972
- Dorm I Canteen - Tel: 661 1992 - 93
- Dorm II Canteen - Tel: 661 1994
- Dorm III Canteen - Tel: 661 1974
- SFL Canteen - Tel: 661 1971
- Campus Mardo - Tel: 661 1984

Kalkanlı – Güzelyurt Area Restaurants

- Assimo Restaurant – Güzelyurt 71 41 144 – 0533 858 11 44
- Burger City – Güzelyurt 444 24 89
- Çardak Café – Kalkanlı 0533 876 66 45
- Domino – Güzelyurt 71 41 964
- Donatello Pizza – Kalkanlı 71 47 083 - 0533 884 36 95
- Gondora’s Restaurant – Kalkanlı 0533 863 15 87
- Gökkuşağı Restaurant – Güzelyurt 71 43 918 – 71 46 918
- Kalkanlı Dönör – Kalkanlı 71 45 416 – 0533 850 10 85
- Lara Restaurant – Kalkanlı 71 45 180
- Lavish Restaurant - Kalkanlı 71 46 072
- Meydan Düüm – Kalkanlı 71 42 048 - 0533 845 50 24
- Ortam Café 71 46 429
- Özgülen Kebap – Güzelyurt 71 42 190 - 0533 887 44 47
- Pizza Vira – Güzelyurt 74 44 634
- Salih Ü Kebab House - Güzelyurt 71 45 686
- Sandviç Dünyası – Kalkanlı 71 45 438
Güzelyurt Area Hotels:

- Güzelyurt Hotel
  Tel: (+90) 392 71 43 412

- Eğitim Hotel
  Tel: (+90) 392 71 42 988

- Denizkızı Hotel
  Tel:          (+90) 392 821 26 76
  Fax:         (+90) 392 821 27 27
  Address: P.K 230 Alsancak-Kyrenia
  E-mail:    info@denizkizi.com
  Web:        http://www.denizkizi.com/

Kyrenia Area Hotels:

- Merit Crystal Cove Hotel
  Tel:   (+90) 392 821 22 00 (Kyrenia)
  Fax:  (+90) 392 821 22 01 (Nicosia)
  Email:
  Web: http://www.merithotels.com/

- Hotel Sempati
  Tel:       (+90) 392 821 27 70
  Fax:      (+90) 392 821 27 74
  Reservation: (+90) 392 821 27 73
  Address: Ali Ocak St. No: 7 Lapta - Kyrenia
  E-mail: info@hotelsempati.com
  Web: http://www.hotelsempati.com/

- Lapethos Resort
  Tel:       (+90) 392 821 86 61
  Fax:     (+90) 392 821 89 96
  Address: PO BOX 90 Lapta-Kyrenia
  E-mail: info@lapethosresort.com
  Web: http://www.lapethosresort.com/eng/

- Denizkızı Hotel
  Tel:          (+90) 392 821 26 76
  Fax:         (+90) 392 821 27 27
  Address: P.K 230 Alsancak-Kyrenia
  E-mail:    info@denizkizi.com
  Web:        http://www.denizkizi.com/

- Riverside Otel
  Tel:        (+90) 392 821 89 06 / 650 44 77
  Fax:       (+90) 392 821 89 08
  Address: Alsancak - Kyrenia
  E-mail:    riverside@riversideholidayvillage.com
  Web: http://www.riversideholidayvillage.com/

- LA Hotel & Resort
  Tel:        (+90) 392 821 89 81
  Fax:       (+90) 392 821 89 92
  Address: Maresal Fevzi Çakmak Caddesi-Lapta - Kyrenia
  E-mail:    info@la-hotel-cyprus.com
  Web: http://www.la-hotel-cyprus.com/

Note: The hotels mentioned above are not the ones suggested by the university. They are the ones available around the university. Make sure you do some research before making any reservations.
2013 – 2014 Academic Calendar

Important Dates

FALL SEMESTER

September 16, 2013
REGISTRATION FOR NEW STUDENTS (International Students)

September 16 - 22, 2013
Orientation Program for all new students

September 18 - 20, 2013
ONLINE COURSE REGISTRATION and ADVISOR APPROVALS for undergraduate and graduate program students (%5 fine for tuition fee payment)

September 18, 2013
Mathematics Proficiency Exam (09:30)

English Language Preparatory Program, PLACEMENT EXAMINATION (09:30)
[Students are required to be at the exam center at 09:00 am]

September 21 - 22, 2013
CNG 100 Exemption Examination

September 23, 2013
Classes Commence (English Language Preparatory, undergraduate and graduate programs)

September 27, 2013
Opening Ceremony (18:30)

September 30, 2013
METU English Proficiency Exam (Morning Session: 10:00, Afternoon Session: 14:00)
[Students are required to be in their exam halls at 09:30 for morning session, at 13:30 for afternoon session.]
September 30 - October 4, 2013
Course ADD-DROP and ADVISOR APPROVALS [undergraduate and graduate program students]

October 14, 2013
There will be no lectures (English Language Preparatory School, Undergraduate and Graduate Programs)

October 15 – 18, 2013
RELIGIOUS HOLIDAY [Kurban Bayram] [Tuesday-Friday, 4 days]

October 29, 2013
NATIONAL HOLIDAY [National Day / Cumhuriyet Bayrami] [Tuesday]

November 10, 2013
Atatürk’s Commemoration Day (Sunday)

November 15, 2013
NATIONAL HOLIDAY [Republic Day of the TRNC - Friday]

November 29, 2013
Last day for WITHDRAWAL from courses

January 1, 2014
New Year's Holiday [Wednesday]

January 10, 2014
LAST DAY OF CLASSES, graduate and undergraduate programs [except from thesis courses]

January 14 – 25, 2014
FINAL EXAMS [Graduate and undergraduate programs]

January 24, 2014
LAST DAY OF CLASSES, English Preparatory Program

February 3, 2014
Announcement day of final grades
SPRING SEMESTER

February 10 – 12, 2014
ONLINE COURSE REGISTRATION and ADVISOR APPROVALS for undergraduate and graduate program students (%15 fine for tuition fee payment)

February 12, 2014
Mathematics Proficiency Exam (09:30)

February 12, 2014
English Language Preparatory School; Classes Commence

February 13, 2014
Graduate and Undergraduate Programs; Classes Commence

February 15 – 16, 2014
CNG 100 Exemption Examination

February 24 – 28, 2014
COURSE ADD-DROP and ADVISOR APPROVALS FOR Graduate and Undergraduate Program Students

April 23, 2014
NATIONAL HOLIDAY (National Sovereignty and Children’s Day-Wednesday)

May 1, 2014
LABOUR DAY (Thursday)

May 19, 2014
NATIONAL HOLIDAY (Atatürk Commemoration Day Youths and Sports Festival) (Monday)

May 23, 2014
METU DAY (NCC)

May 23, 2014
LAST DAY OF CLASSES, Graduate and Undergraduate Programs
(Except thesis courses and special studies courses)

May 26 – June 7, 2014
FINAL EXAMS (graduate and undergraduate programs)

June 6, 2014
LAST DAY OF CLASSES, English Preparatory Program

June 12, 2014
METU English Proficiency Exam (Morning Session: 10:00; Afternoon Session: 14:00)
(Students are required to be in their exam halls at 09:30 for morning session, at 13:30 for afternoon session.)
My Orientation Leader: .........................................................
Phone: .................................................................................
E-mail: ...........................................................................
“bizler dünyayı değiştirebiliriz”
“we can change the world”
If you would like to take part in the Green Campus Initiative and get detailed information please contact us via the following email address or phone number.

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